

## www.barrowparishcouncil.org.uk

Members of Barrow Parish Council are summoned to attend the **Parish Council Meeting** on Monday 13 January 2025 at Whalley Old Grammar School, commencing at 6.30pm.

Members of the public are welcome to attend.

### **Agenda**

- 1. Apologies for absence
- 2. Approve the draft minutes of the Parish Council Meeting held on 18 November 2024
- 3. Declarations of disclosable pecuniary and other registrable and non-registrable interests
- 4. Public participation

This 30-minute session (time limit of five minutes per item/per person) provides members of the public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.

### **ITEMS for DECISION/DISCUSSION:**

#### 5. Finance Report

Report of the Clerk (enclosed) to approve the:

- 1. Accounts to date.
- 2. Schedule of Payments as set out in the Report.
- 3. Reconciliation of Receipts and Payments as shown in the Report.

#### 6. Planning Report

Report of the Clerk (enclosed) to consider planning matters since previous meeting.

#### 7. Update on Village Hall development (22, 23-25 Old Row)

Report by Cllr Street (enclosed) for information and decision. Note that the commercially sensitive element of this update will be covered as a Part 2 item.

#### **ITEMS for INFORMATION:**

#### 8. Update on Car Park

Verbal update from Cllr Street for information, timings, scope and any issues. Note that the commercially sensitive element of this update will be covered as a Part 2 item.

#### 9. Update on Woodland Path

Verbal update from Councillors for information. Legal matters relating to this update will be covered as a Part 2 item.

#### 10. Burial Committee

Verbal update from Cllrs Heyworth and Chiappi.

#### **11. CCTV**

Update from Cllr Street on RVBC funding for CCTV and discussion on CCTV operations.

#### 12. Councillor Reports

Verbal reports.

#### PART 2 ITEMS for DECISION/DISCUSSION

**EXCLUSION OF THE PRESS AND PUBLIC (due to commercial sensitivity and personal information)** 

# **13.** Appointment of contractor for Car Park works at the rear of Village Hall Report by Cllr Street (enclosed).

#### 14. Old Row, Village Hall

Report by Cllr Street (enclosed).

#### 15. Legal matters relating to transfer of Woodland to the Parish Council

Report by Cllr Street (enclosed).

& Dent

Clerk and Responsible Financial Officer to Barrow Parish Council.

Email:clerk@barrowparishcouncil.org.uk

Phone: 07359 474430

www.barrowparishcouncil.org.uk

### **Future Council Meetings:**

2025: 17 March, 19 May (AGM), 21 July, 15 September, 17 November

**2026:** 19 January, 16 March



### Parish Council Meeting - Draft Minutes - PUBLIC

Date:	18 Novem	nber 2024						
Place:	Whalley O	ld Grammar School, Whalley, Clitheroe.						
Present:	Councillor L Crook (C	s: hair), K Heyworth, D Chiappi, E Kinder, L Street						
In attendance:	Clerk to th	Clerk to the Council S Dent and 5 members of the public.						
Meeting started:	19.00	19.00 <b>Meeting closed:</b> 21.30						

#### 1. APOLOGIES FOR ABSENCE.

No apologies were received.

#### APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 23 SEPTEMBER 2024

The above minutes were approved as correct and signed by the Chair.

## 3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

None declared.

#### 4. APPOINT A CHAIR FOR THE PARISH COUNCIL

Following Cllr Crook's resignation as Chair, and with all Councillors present, Cllr Street was nominated (Cllr Chiappi) and seconded (Cllr Heyworth) as replacement Chair. Cllr Crook was proposed (Cllr Street) and seconded (Cllr Heyworth) as Vice-Chair. All were in favour, both nominations were carried, and Cllr Street took over chairing the meeting and is the new Chair of BPC.

#### 5. PUBLIC PARTICIPATION

As Members of the public in attendance were present to hear updates on the Village Hall development, it was agreed to defer this item to later in the meeting when Village Hall matters were being discussed to allow members of the public to ask questions after the update.

#### 6. FINANCE REPORT

- Accounts to date.
- Schedule of Payments as set out in the Report.
- Reconciliation of Receipts and Payments as shown in the Report.



eceipts for the p	period 1st April 2024	to 31st March 2025.								
				Ir	come Stream	ns				
Bank Date	Invoice Date	Invoice Reference	Customer	Details	RVBC Precept	VAT Repay	RVBC Grants/Ot her	Other Grants	Sundry	Totals
08/04/2024	02/04/2024	00204582	Ribble Valley Borough Council	Precept payment 24/25	28,341.00					28,341.00
09/06/2024	17/06/2024	3398224	Lancashire County Council	Bio Diversity and PROW 24/25				800.00		800.00
30/07/2024	03/07/2024	ZB576439	Mandy Richardson	ICO Duplicate payment 24/07/24 - Reimbursement					40.00	40.00
10/09/2024	25/07/2024	BPC24/01	Dennis Townson	Rental 2 x garages Barrow Car Park upto March 25					100.00	100.00
05/08/2024	30/07/2024	XRV126000107683	HMRC	VAT Refund PE 31.3.24		262.08				262.08
15/08/2024	07/08/2024	XRV126000107683	HMRC	VAT Refund PE 31.06.24		1,411.22				1,411.22
19/08/2024	10/06/2024	accy054836	Ribble Valley Borough Council	Barrow in Bloom			50.00			50.00
23/09/2024	10/09/2024	204582	Ribble Valley Borough Council	CCTV, litter, parks/playarea, lengthsman			1,370.00			1,370.00
										0.00
										0.00
										0.00
Total:					28,341.00	1,673.30	1,420.00	800.00	140.00	32,374.30

Sched	ule of Payments to be co	onsidered for approval.						
#	Ref.	Payee		Gross £	Vat £	Net £	Due Date	Ref.
1	120PFO2389391	HMRC Cumbernauld	P32 Oct 24 - overtime tax/NI OldRow	148.60	0.00	0.00		Staff cost
2	LCO02833	Clear Councils (Clear Insurance N	buildings insurance 22-25 Old Row	329.46	0.00	0.00		Old Row
3	990142150	Electricity North West	electricity works 23-25 Old Row	403.62	67.27	336.35		Old Row
4	JM2741	Whalley Educational Foundation	Room Hire (23 Sept)	28.00	0.00	0.00		Admin expense
5	3/2024/0806	RVBC	discharge of conditions fee 22-25 Old Row	72.50	0.00	0.00		Old Row
6	PCJ07	Royal British Legion	Civic wreath	50.00	0.00	0.00		Amenity expense
7	Inv132	Read Design	Old Row: queries, planning and obtaining fire design quotes	1,200.00	0.00	0.00		Old Row
8	Invoice 72324	The Play Inspection Company	annual play inspection report	99.00	16.50	82.50		Amenity expense
9	BPC/15/Oct/24	Stuart Greenwood	Garden services October 24	70.00	0.00	0.00		Amenity expense
10	INV-2024-031	A P Landscaping Ltd	Playing Fields Maintenance (October 24)	304.70	0.00	0.00		Amenity expense
11								
12								
			Totals:	2,705.88	83.77	336.35		

## Summary of Receipts and Payments

£

Balance carried forward at 1st April 2024: 18,115.52

Add total **receipts** to date: 32,374.30

Less total **payments** to date: -36,440.74

Balance: 14,049.08

£

Unity Trust Bank Balance as at 1/11/24: 13,897.74

-151.34



#### 7. BUDGET & PRECEPT 2025-6

Due to limited time before the scheduled meeting for the newly appointed Clerk to prepare papers, the budget is in draft form only. The proposed budget applies a 2.5% rise on regular outgoings for the 2025-6 financial year, with additional costs for utilities for the Village Hall coming from reserves for the same period, rather than on the Precept. The intention is that the Village Hall will generate an income to cover its costs after the first year from budgets and any revenue generation. All were in favour. It was therefore also proposed to keep the Precept as low as possible this coming year and only increase by 2.5%. All were in favour.

#### **RESOLVED THAT COUNCIL:**

- a. Accept the proposed budget
- b. Cover Village Hall utilities costs from the existing budget and revenue for 2025-26
- c. Accept the 2.5% increase on the 2025-26 Precept.

#### 8. PLANNING REPORT

Report of the Clerk (enclosed) to consider planning matters since previous meeting. Councillors pointed out to the new Clerk that they should have sight of planning lists before the meeting, so they can comment. The Clerk will ensure this happens in future. Meanwhile, Councillors will look at the planning report and feed by by Friday 22<sup>nd</sup> November 2024 to the Clerk who will send any comments to RVBC.

#### **RESOLVED THAT COUNCIL:**

d. Review the contents of the report and feed back any comments to the Clerk

#### 9. UPDATE ON VILLAGE HALL DEVELOPMENT (22, 23-25 OLD ROW) AND WOODLAND TRANSFER

Cllr Street gave a verbal update on progress with the Village Hall development. The building is now owned, contracts were exchanged on 27/11/24 and a contract with RHS, the building contractors, drawn up to a revised specification and signed on 6<sup>th</sup> November. Work has commenced and Cllr Street had that afternoon attended a site meeting to discuss progress.

The programme of works is set to complete the third week in February, several weeks ahead of the 31<sup>st</sup> March deadline to spend UKSPF funds. The outside of the building needs to be 'tidy and presentable' by 31<sup>st</sup> December. All external works are set to complete mid-late January 2025.

The budget for development (building only, not car park) is around £240k with a projected spend of £209k on the contractor. Spend to date on architect, legal, planning fees, insurance, utilities connections is £18k which leaves approximately £14k of UKSPF funding to cover architect fees for valuation and building contract administration to the end of development, and other Phase 1 expenses such as generator costs, unexpected work needed on the chimney, redesign of WC area and new requirements such as demolition of unsafe buildings/rooms. Items such as downstairs decoration, bar area refurbishment, flooring and kitchen would require further investigation of costs and budget consideration. Phase 2 would require additional budgets.

The budget for Phase 1 is tight and it is necessary to prioritise spend, which may involve compromise on some aspects. Re-design of the toilets to provide more units, more space in the hallway, and disabled facilities will future proof the building but does increase the cost against planned budget. Disabled access from outside – a ramp coming down from the car park – may be considered or at least supported as part of the Car Park renovation. Whilst the works had costed for removing the building's rendering, we do not know until this comes off whether remedial works to the stone underneath will be necessary and need a contingency for this.



The developer needed to access the joists upstairs but putting back the ceilings was not in the Phase 1 spec as upstairs works are Phase 2. They have renovated the roof and replaced the membrane but there is a risk of heat being lost (before Phase 2 works take place) without plasterboard and insulation being replaced, so Cllr Street has asked RHS for a quote to do this.

RVBC has agreed to monthly claims on UKSPF funds, rather than the two claims (end Dec and end March) in the Grant Agreement, to help with cashflow. A claim is being prepared for December.

A member of the public asked whether Building Regulations would allow use of the Village Hall's downstairs if the upstairs is not complete. Cllr Street had asked the architect this question but she didn't know, so it will be checked out with RVBC. The tender specification didn't go to Building Control before being issued, which has led to additional works being added and £13k being added to costs - provide better ventilation, sound proofing etc.

A member of the public asked whether there was a project manager to interface with all the agencies. Cllr Street responded that he is project managing to control costs with the architect supporting as a buildings expert and managing the developer's delivery against contract.

Cllrs Heyworth, Chiappi and Kinder are looking at what's needed for the kitchen as a minimum, and this contemplation feeds into the wider operational planning (Item 10). There is currently no budget for fitting out the kitchen, due to various issues discussed above taking priority, though the developer has suggested and costed a simple approach which is now under consideration by Councillors.

#### 10. VILLAGE HALL OPERATIONAL PLANNING

Parishioner, Andrew McHugh, had kindly produced an options paper on a legal structure for the Village Hall which was discussed at the meeting. Andrew has a career background in asset transfer. It was agreed there is a lot to discuss and it is important to be in a position to state community purpose for the completed building. Another parishioner expressed an interest in being involved in operational planning. The new Clerk also has experience of supporting communities to develop community hubs and it was agreed she will work with Andrew and other volunteers to look at both Vision and options further. Andrew agreed to send through more thoughts on this in advance of an additional meeting (provisionally suggested for 9<sup>th</sup> December) to discuss both the build and operational planning for the Village Hall.

#### **RESOLVED THAT COUNCIL**

- a. The Clerk work with interested parishioners to develop a Vision, options for Governance structure, and operational plan for the Village Hall.
- b. The Council will hold an additional (likely an Extraordinary) meeting to discuss the build in detail and operational planning.

#### 11. ASH TREE AT 22 OLD ROW

Report of the Clerk (enclosed) detailing a tree at the rear of 22 Old Row which is encroaching on the neighbouring cottage's garage wall was considered.

#### **RESOLVED THAT COUNCIL:**

a. Will organise RHS to remove the tree. The Clerk will let the resident know.

#### 12. CHRISTMAS TREE & CHRISTMAS NEWSLETTER

Verbal discussion. Cllr Kinder has organised a tree for Trafford Gardens and will forward invoice to the Clerk.



#### **13. UPDATE ON ACTIONS**

Outstanding issue re Local Plan input where the Parish Council had been given more time to contribute. The Clerk will check the new timeline and recommend action for Councillors.

#### 14. COUNCILLOR REPORTS.

No Councillor Reports presented.

#### S Dent

Clerk and Responsible Financial Officer to Barrow Parish Council.

Email:clerk@barrowparishcouncil.org.uk

Phone: 07359 474430

www.barrowparishcouncil.org.uk

#### **Future Council Meetings:**

**2025:** 13 January, 17 March and 19 May.

### **Report For Information & Decision**



Meeting Date: 13/01/2025

Title: Finance Report

Submitted by: Clerk and Responsible Financial Officer

#### Purpose of the report:

To update members of the Council's financial position and to seek approval of the accounts to date and agree any payments to be made.

#### **Recommendations:**

- 1. Approve the Report and specifically the:
- 2. Schedule of Payments.
- 3. Reconciliation of Receipts and Payments.

#### Schedule of Payments to be considered for approval.

#	Ref.	Payee		Gross £	Vat £	Net £	Due Date	Ref.
1	statement	Unity Bank	Bank service charge	6.00	0.00	6.00	paid	Admin expense
2	01-477	Easy Web Sites	Web hosting and & Email Nov 24	52.80	0.00	52.80	paid	Admin expense
3	Inv 133	Read Design	Old Row: amendments, contract docs, WC redesign, site queries/meetings	1,995.00	0.00	1,995.00	paid	Old Row
4	Inv 02464	The British Christmas Tree Company	christmas tree for Barrow	250.00	0.00	250.00	paid	Amenity expense
5	120PFO238993912309	HMRC Cumbernauld	November PAYE/NI - S Dent & M Hill	244.96	0.00	244.96	paid	Staff cost
6	BPCNov24	Salary: Mike Hill	November salary	114.41	0.00	114.41	paid	Staff cost
7	BPCNov24	Salary: Sandie Dent	November salary	856.14	0.00	856.14	paid	Staff cost
8	JM2815	Whalley Educational Foundation	Meeting room hire 18 November	28.00	0.00	28.00	paid	Amenity expense
9	BPC/16/Nov/24	Stuart Greenwood	Garden services November 24	70.00	0.00	70.00	paid	Amenity expense
10	BPCDec24	Sandie Dent	December salary	855.94	0.00	855.94	paid	Staff cost
11	BPCDec24	Mike Hill	December salary	114.41	0.00	114.41	paid	Staff cost
12	BPCNovDec24	Sandie Dent	expenses for Nov & Dec 2024	135.73	0.00	135.73	paid	Staff cost
13	120PFO238993912309	HMRC Cumbernauld	December PAYE/NI - S Dent & M Hill	245.16	0.00	245.16	paid	Staff cost
14	1042-021220024-BCC	RHS Developments North Ltd	Invoice 1, less 5% retention fee, for works to 2nd December	51,343.68	8,557.28	42,786.40	paid	Old Row
15	sdebt23878	Ribble Valley Borough Council	Building regulations site inspection fee	977.00	162.83	814.17	paid	Old Row
16	1045-20122024-BCC	RHS Developments North Ltd	Invoice 2, less 5% retention fee, works to 20th Dec	46,422.40	7,737.07	38,685.33	paid	Old Row
17	jm2615	Whalley Educational Foundation	May meeting room hire - missed payment	28.00	0.00	28.00	30/06/24	Admin expense
18	Inv 36656	AP Bookkeeping Services	Payroll services for Oct, Nov & Dec 2024 @ £6/month	18.00	0.00	18.00	30/01/25	Admin expense
19	5500329875/A	Electricity North West	supplementary fee for additional works	610.68	101.78	508.90	asap	Old Row
			Totals:	104,368.31	16,558.96	87,809.35		

Receipts for the period 1st April 2024 to 31st March 2025.

				In	come Stream	ns					
Bank Date	Invoice Date	Invoice Reference	Customer	Details	RVBC Precept	VAT Repay	RVBC Grants/Ot her	Other Grants - small	Other grants - large	Sundry	Totals
08/04/2024	02/04/2024	00204582	Ribble Valley Borough Council	Precept payment 24/25	28,341.00						28,341.00
09/06/2024	17/06/2024	3398224	Lancashire County Council	Bio Diversity and PROW 24/25				800.00			800.00
30/07/2024	03/07/2024	ZB576439	Mandy Richardson	ICO Duplicate payment 24/07/24 - Reimbursement						40.00	40.00
10/09/2024	25/07/2024	BPC24/01	Dennis Townson	Rental 2 x garages Barrow Car Park upto March 25						100.00	100.00
05/08/2024	30/07/2024	XRV126000107683	HMRC	VAT Refund PE 31.3.24		262.08					262.08
15/08/2024	07/08/2024	XRV126000107683	HMRC	VAT Refund PE 31.06.24		1,411.22					1,411.22
19/08/2024	10/06/2024	accy054836	Ribble Valley Borough Council	Barrow in Bloom			50.00				50.00
23/09/2024	10/09/2024	204582	Ribble Valley Borough Council	CCTV, litter, parks/playarea, lengthsman			1,370.00				1,370.00
18/12/2024	17/12/2024	BPC UKSPF 1	Ribble Valley Borough Council	1st claim UKSPF - Village Hall					102,461.69		102,461.69
waiting	05/01/2025	RR2C-FXPV-98UX	HMRC	VAT Refund PE 31.12.24		18,167.96					18,167.96
16/12/2024	20/09/2024	INV-1409/DET_103226	Miller Goodall	refund for overpayment						1,320.00	1,320.00
				Total:	28,341.00	19,841.26	1,420.00	800.00	102,461.69	1,460.00	154,323.95

#### \_\_\_\_

#### Schedule of Payments made for the period 1st April 2024 to 31st March 2025

								Ad	ministrati	on Exper	ises		Ame	nity Expe	enses				Old	Row			
Bank Date	Invoice Date	Invoice No	Payee	Narrative	Pmt I	Folio No.	Clerk Salary	HMRC Tax/NIC	Home Use & Expenses	General Admin.	Website and IT Expenses	Other Admin. Expenses	Garden Maintenance	Playing Field	Other Expenses	Sundry Expenses	BAG	W/Path	Admin	Build	VAT	Opymt	Total
04/04/23 02/04/24	27/03/24 27/03/24	27/03/24 27/03/24	Stuart Greenwood Stuart Greenwood	Labour March 24 Compost & Plants March 24	BP BP	1							120.40 70.00										120.40 70.00
02/04/24	27/03/24	ST/jlh/B07606-002	Watson Ramsbottom Solicitors	POA 23-25 Old Row Barrow	BP	2							70.00						500.00				500.00
03/04/24	01/04/24	01-477 IM2564	Easy Web Sites Whalley Education Foundation	Web Hosting & Email April 24 Room Hire 11.3.24	DD BP	3				26.00	47.30										9.46		56.76 26.00
04/04/24	04/04/24	04/04/24	Mike Hill	Expenses to end of March 24	BP	5			145.75	20.00													145.75
08/04/24	01/04/24	sdebt29122	Ribble Valley Borough Council	Annual Charge for weekly bin emptying 1.4.24 to 31.3.24	BP	6								485.34							97.06		582.40
08/04/24 08/04/24	01/04/24 04/04/24	sdebr22313 ST/jlh/807606-002	Ribble Valley Borough Council Watson Ramshottom Solicitors	Lease of land Old Row Barrow - annual charge POA 23-25 Old Row Barrow	BP BP	7									100.00				800.17		160.03		100.00
11/04/24	08/04/24	09/09/39	Lancashire Association of Local Councils	Membership Subscription Apr 24 to March 25	BP	8						343.71							000.17		100.03		343.71
15/04/24	31/03/24	120PF023893912503	HMRC Cumbernauld	PAYE Qtr. Ending March 24	BP	9		652.73															652.73
25/04/24 25/04/24	22/03/24 31/03/24	153887 Barrow2023/24	PM&M Chartered Accountants Sabden Parish Council	Payroll Services quarter ending March 24 Contribution Lengthsman Scheme 2023/24	DD BP	10 11				27.75				780.00							5.55		33.30 780.00
26/04/24	24/04/24	08/06/16	Mortimers Chartered Building Surveyors	Structural Survey Report 23-25 Old Row Barrow	BP	12													600.00		120.00		720.00
01/05/24	01/05/24	01-477	Easy Web Sites	Web Hosting & Email May 24	DD BP	3					47.30		134.00								9.46		56.76 134.00
07/05/24 07/05/24	01/05/24 03/05/24	BPC/09/April/24 03/11/00	Stuart Greenwood Simon Gill	Garden Services April 24 Fabricate lifebelt frame barrowbrook estate	BP	13 14							134.00		50.00								50.00
14/05/24	13/05/24	INV-2024-010	AP Landscaping Ltd	April 24 Labour and 2 hours May 24 Labour Football Nets		15								314.42									314.42
20/05/24	17/05/24	1123	AER Accountants Ltd	Internal Audit fees 2023/24 Web Hosting & Email Jun 24		16 3				200.00	47.30										9.46		200.00 56.76
03/06/24	01/06/24 31/05/24	01-477 BPC/10/May/24	Easy Web Sites Stuart Greenwood	Compost & Plants May 24	DD BP	17					47.30		25.00								9.46		25.00
04/06/24	31/05/24	BPC/10/May/24	Stuart Greenwood	Labour May 24	BP	17							70.00										70.00
06/06/24	04/06/24	INV-372447	Stuart Greenwood ITUS Security Systems	Bark for TG CCTV Maintenance 28.5.24 to 27.5.25	BP BP	18 19						555.00	131.99								33.00 111.00		164.99 666.00
24/06/24	28/05/24 21/06/24	INV 3677 ZZWS00163401	Mike Hill	Reimbursement - Planning Fee for 23-25 Old Row Barrow	BP	20						555.00							289.00		111.00		289.00
28/06/24	14/06/24	123	Read Design Ltd	Preparation planning application 23-25 Old Row Barrow	BP	21													2,040.00				2,040.00
28/06/24	30/06/24	30/06/24	Mike Hill	Salary April, May & June 24	BP	22	2288.00			40.77													2,288.00
30/06/24 30/06/24	03/06/24 POA	03/02/00 POA	Unity Bank PM&M Chartered Accountants	Charges 5.3.24 to 3.6.24 POA - Payment made in error	DD BP	23				18.00											-	33.30	18.00
01/07/24	26/06/24	BPC/11/June/24	Stuart Greenwood	Jun-24	BP	25							70.00									23.30	70.00
01/07/24	26/06/24	BPC/11/June/24	Stuart Greenwood	Additional Hour labour		25							20.00										20.00
01/07/24	28/06/24 29/06/24	020194 INV-2024-014	Curry's  AP Landscaping Ltd	Lap top & Software for Parish Clark Football clips - June	BP BP	26 27					739.78		5.59								147.96		887.74 5.59
01/07/24	29/06/24	INV-2024-014	AP Landscaping Ltd	June Labour	BP	27							108.00										108.00
01/07/24	01/07/24	01-477	Easy Web Sites	Web Hosting & Email Jul 24	DD	3					47.30										9.46		56.76
11/07/24 15/07/24	03/07/24 30/06/24	ZB576439 120PF023893912503	Information Commissioners Office (ICO) HMRC Cumbernauld	Subscription up to 1.8.25 PAYE Qtr. Ending June 24	BP BP	28 29		652.73		40.00													<b>40.00</b> 652.73
24/07/24	27/03/24	ST/jlh/B07606-002	Mike Hill	Building Regs Fees/Inspection reimbursement	BP	30		052./3											533.33		106.67		640.00
24/07/24	27/06/24	157120	PM&M Chartered Accountants	Payroll Services quarter ending June 24	DD	31				27.75											5.55		33.30
24/07/24	30/06/24	BPC 02-2024 78576439	Mike Hill Information Commissioners Office (ICO) see folio 28 and refund	Expenses - Project Officer 8.4.24 TO 30.6.24	BP BP	32 33			159.70	40.00													159.70 40.00
24/07/24	23/07/24	ZB576439 ST/ilh/B07606-002	Watson Ramsbottom Solicitors	Professional Charges Tranfer Old Row	BP	2				40.00									2,694.00		535.00 -	4.00	3,225.00
24/07/24	28/09/24	126	Read Design Ltd	Preparation Proposed scheme drawings & planning change of use 23-25 Old		35													900.00				900.00
			-	Row Barrow															500.00				500.00
30/07/24	29/06/24	INV-2024-027	AP Landscaping Ltd Whalley Education Foundation	Jul-24 Room Hire June 24	BP BP	36 37				28.00				113.59							<del></del>	113.59	28.00
30/07/24	10/07/24	sdebt23345	Ribble Valley Borough Council	Trafford Gardens weeding	BP	38							43.36								8.60		51.96
30/07/24	30/07/24	BPC/12/July/24	Stuart Greenwood	Jul-24	BP	39		241 17					90.00										90.00
30/07/24	31/07/24	120PF023893912504	HMRC Cumbernauld Mandy Richardson	P32 July 24 Salary July 24	BP BP	40	818 40																241.17 818.40
30/07/24	31/07/24 22/07/24	31/07/24 22/07/24	Mandy Richardson	Clerks Expenses up to 22.7.24	BP	42	010.40		37.15														37.15
31/07/24	31/07/24	31/07/24	Mike Hill	Salary July 24	BP	43	343.20																343.20
01/08/24 15/08/24	01/08/24 31/07/24	01-477	Easy Web Sites HMRC Cumbernauld	Web Hosting & Email Aug 24 P32 July 24	DD BP	3 44		85.80			44.00										8.80	0.15	<b>52.80</b> 85.95
19/08/24	03/08/24	120PF023893912504 AF710	CFA Fitch Limited	Old Row site assmt/design& proposed alterations	BP	45		83.80												450.00	90.00	0.13	540.00
20/08/24	22/07/24	130	Read Design Ltd - Stage 4	Old Row site preparation of drawings/work spec/building control submission	BP	46													3,120.00				3,120.00
30/08/24	08/08/24	JM2681	Whalley Education Foundation	Room Hire July 24	BP BP	47 48				28.00				108.00									28.00
30/08/24	16/08/24 21/08/24	INV-2024-020 21/08/24	AP Landscaping Ltd Mike Hill	Aug-24 Salary August 24 - Project Officer	BP	49	343.20							108.00									343.20
30/08/24	21/08/24	21/08/24	Mandy Richardson	Salary August 24	BP	50	856.14																856.14
30/08/24 30/08/24	21/08/24 03/09/24	NO573ND BPC/13/August/24	Roy Cattermole Tree Services	Remvoal of Rowan Trees - Trafford Gardens  August Invoice	BP BP	51							70.00		280.00						56.00		336.00 70.00
02/09/24	30/08/24	ST/jlh/B07606-002	Stuart Greenwood (Aug) Watson Ramsbottom Solicitors	OSI Charge £10 + £2 Vat +disbursement £3 less £4 on Account	BP BP	52 2							/0.00						13.00		2.00	-4.00	11.00
02/09/24	02/09/24	01-477	Easy Web Sites	Web hosting and & Email Sept 24	DD	3					44.00										8.80		52.80
11/09/24	14/08/24	5500317054/A	ENW Ltd Watson Ramsbottom Solicitors	Reconnection of Electricity Old Row	BP BP	53													2,943.98		588.80		3,532.78
11/09/24 16/09/24	11/09/24 22/07/24	ST/jlh/807606-002 120PF023893912505	Watson Ramsbottom Solicitors HMRC Cumbernauld	Completion Statement P32 August 24	BP BP	54		345 56											259.00		52.00		311.00 345.56
N/A	27/08/24	158707	PM&M Chartered Accountants	01/07/2024 - Monthly from July		55				27.75											5.55	-33.30	
24/09/24	19/09/24	Ref: 2JZP5QQ	PM&M Chartered Accountants	Payroll Services quarter ending Sept 24		56	4073.55			33.30										$\overline{}$	F		33.30
30/09/24 22/10/24	30/09/24 22/10/24	30/09/2024 120PF023893912505	Mandy Richardson HMRC Cumbernauld	Clerks Salary (Sept) P32 Sept 24 - excld ovtim tax/NI OldRow	BP BP	57 58	1072.50	345.56	+														1,072.50 345.56
30/09/24	28/08/24	BPCsept24	Mandy Richardson	Clerks Expenses 28 August 2024	BP	59			28.00														28.00
30/09/24	17/09/24	BPCsept24 BPC/14/Sept/24	Mandy Richardson Stuart Greenwood	Clerks Expenses 17 September 2024		60			18.75				70.00								-		18.75 70.00
30/09/24	14/09/24 17/09/24	BPC/14/Sept/24 2024-028	A P Landscaping Ltd	Trafford Gardens (September 24) Playing Fields Maintenance (September 24)		61			-				/0.00	108.00									108.00
30/09/24	10/09/24	JM2711	Whalley Education Foundation	Room Hire (29 August 24)	BP	63				28.00													28.00
30/09/24	03/09/24	38	Unity Bank	Bank Chargets 04/06/24-03/09/24	DD	64				18.00													18.00
30/09/24 30/09/24	19/09/24 17/09/24	LA0248 36528	PKF Littlejohn LLP AP Bookkeeping Services	External Audit Cost 2023-2024  Payroll Set up and Payroll (Services Sept 24)	BP BP	65 66			-	210.00 39.75											42.00		252.00 39.75
30/09/24	20/09/24	INV-1409/DET_103226	Miller Goodall Limited	Old Row Barrow - Sound Insulation Detailing	BP	67				33.73									1,100.00		220.00		1,320.00
01/10/24	01/10/24	01-477	Easy Web Sites	Web hosting and & Email Oct 24	DD	3					52.80												52.80
02/12/24	08/10/24 08/10/24	BPCovertimesept24 120PFO2389391	Mandy Richardson HMRC Cumbernauld	Old Row Overtime P32 Oct 24 - overtime tax/NI OldRow	BP BP	68	429.00	148.60															593.90 148.60
02/12/24	10/09/24	LCO02833	Clear Councils (Clear Insurance Management Ltd)	buildings insurance 22-25 Old Row	BP	70		148.00											329.46				329.46
28/10/24	28/10/24	990142150	Electricity North West	electricity works 23-25 Old Row	BP	71													336.35		67.27		403.62
28/10/24	09/10/24	JM2741 3/2024/0806	Whalley Educational Foundation RVBC	Room Hire (23 Sept) discharge of conditions fee 22-25 Old Row		72		-	-	28.00									72.50				28.00 72.50
28/10/24 28/10/24	03/10/24 22/10/24	3/2024/0806 PCJ07	Royal British Legion	discharge of conditions fee 22-25 Old Row Civic wreath		73 74									50.00				/2.50		-		72.50 50.00
	09/10/24	Inv132	Read Design	Old Row: queries, planning and obtaining fire design quotes	BP	75									50.00				1,200.00				1,200.00
28/10/24	30/09/24	Invoice 72324	The Play Inspection Company	annual play inspection report	BP	76								82.50							16.50		99.00
28/10/24 28/10/24			Miller Goodall Limited	Old Row Barrow - Sound Insulation Detailing- overpayment for refund		67 stm			-	5.40											<u>_</u>	1,320.00	5.40
28/10/24 28/10/24	20/09/24	INV-1409/DET_103226 statement	Unity Bank			Juli	_			3.40	52.80	_											52.80
28/10/24 28/10/24 31/10/24 01/11/24	20/09/24 31/10/24 01/11/24	statement 01-477	Unity Bank Easy Web Sites	Bank service charge Web hosting and & Email Oct 24	DD	3					32.00												
28/10/24 28/10/24 31/10/24 01/11/24 12/11/24	20/09/24 31/10/24 01/11/24 31/10/24	statement 01-477 BPC/15/Oct/24	Easy Web Sites Stuart Greenwood	Web hosting and & Email Oct 24  Garden services October 24	BP	3 77					32.80		70.00										70.00
28/10/24 28/10/24 31/10/24 01/11/24 12/11/24 12/11/24	20/09/24 31/10/24 01/11/24 31/10/24 01/11/24	statement 01-477 BPC/15/Oct/24 INV-2024-031	Easy Web Sites Stuart Greenwood A P Landscaping Ltd	Web hosting and & Email Oct 24  Garden services October 24  Playing Fields Maintenance (October 24)	BP BP	78				500	32.80		70.00	304.70									70.00 304.70
28/10/24 28/10/24 31/10/24 01/11/24 12/11/24 12/11/24 30/11/24	20/09/24 31/10/24 01/11/24 31/10/24 01/11/24 30/11/24	statement 01-477 BPC/15/Oct/24 INV-2024-031 statement	Easy Web Sites Stuart Greenwood A P Landscaping Ltd Unity Bank	Web hosting and & Email Oct 24 Garden services October 24 Playing Fields Maintenance (October 24) Bank service charge	BP BP	3 77 78 stm 3				6.00			70.00	304.70									70.00 304.70 6.00
28/10/24 28/10/24 31/10/24 01/11/24 12/11/24 12/11/24 12/11/24 02/12/24 02/12/24	20/09/24 31/10/24 01/11/24 31/10/24 01/11/24 30/11/24 02/12/24 25/11/24	statement 01-477 BPC/15/Oct/24 INV-2024-031 statement 01-477 Inv 133	Easy Web Sites Stuart Greenwood A P Landscaping Ltd Unity Bank Easy Web Sites Read Design	Web hosting and & Email Ott 24 Garden services October 24 Playing Fields Maintenance (October 24) Bank service charge Web hosting and & Email Nov 24 Old Row: amendments, contract docs, WC redesign, site queries/meetings	BP BP DD DD BP	78 stm 3 79				6.00	52.80		70.00	304.70					1,995.00				70.00 304.70 6.00 52.80 1,995.00
28/10/24 28/10/24 31/10/24 01/11/24 12/11/24 12/11/24 30/11/24 02/12/24	20/09/24 31/10/24 01/11/24 31/10/24 01/11/24 30/11/24 02/12/24	statement 01-477 BPC/15/Oct/24 INV-2024-031 statement 01-477	Easy Web Sites Stuart Greenwood A P Landscaping Ltd Unity Bank Easy Web Sites	Web hosting and & Email Oct 24 Garden services October 24 Playing Fields Maintenance (October 24) Bank service charge Web hosting and & Email Nov 24	BP BP DD DD BP BP	78 stm 3		244.96		6.00			70.00	304.70	250.00				1,995.00				70.00 304.70 6.00 52.80

				1		ſ		Adı	ministrat	on Exper	ıses		Ame	nity Exp	enses				Old	Row			
Bank Date	Invoice Date	Invoice No	Payee	Narrative	Pmt	Folio No.	Clerk Salary	HMRC Tax/NIC	Home Use & Expenses	General Admin.	Website and IT Expenses	Other Admin. Expenses	Garden Maintenance	Playing Field	Other Expenses	Sundry Expenses	BAG	W/Path	Admin	Build	VAT	Opymt	Total
02/12/24	30/11/24	BPCNov24	Salary: Sandie Dent	November salary	BP	82	856.14																856.14
18/12/24	02/12/24	JM2815	Whalley Educational Foundation	Meeting room hire 18 November	BP	83				28.00													28.00
18/12/24	05/12/24	BPC/16/Nov/24	Stuart Greenwood	Garden services November 24	BP	84							70.00										70.00
27/12/24	31/12/24	BPCDec24	Sandie Dent	December salary	BP	85	855.94																855.94
27/12/24	31/12/24	BPCDec24	Mike Hill	December salary	BP	85	114.41																114.41
18/12/24	31/12/24	BPCNovDec24	Sandie Dent	expenses for Nov & Dec 2024	BP	86			135.73														135.73
	31/12/24	120PFO238993912309	HMRC Cumbernauld	December PAYE/NI - S Dent & M Hill	BP	87		245.16															245.16
23/12/24	02/12/24	1042-021220024-BCC	RHS Developments North Ltd	Invoice1 less retention fee (5%) for works to 2nd December	BP	88														42,786.40	8,557.28		51,343.68
18/12/24	06/12/24	sdebt23878	Ribble Valley Borough Council	Building regulations site inspection fee	BP	89													814.17		162.83		977.00
23/12/24	20/12/24	1045-20122024-BCC	RHS Developments North Ltd	Invoice2 less retention fee (5%) for works to 20th December	BP	90														38,685.33	7,737.07		46,422.40
	04/06/24	jm2615	Whalley Educational Foundation	May meeting room hire - missed payment	BP	91				28.00													28.00
	31/12/24	Inv 36656	AP Bookkeeping Services	Payroll services for Oct, Nov & Dec 2024 @ £6/month	BP	92				18.00													18.00
	10/12/24	5500329875/A	Electricity North West	Additional works re electricity connection requirements	BP	93														508.90	101.78		610.68
02/01/25	02/01/25	01-477	Easy Web Sites	Web hosting and & Email Dec 24	DD	3					52.80												52.80
31/12/24	31/12/24	statement	Unity Bank	Bank service charge	DD	stm				6.00													6.00
		·	TOTALS				8,091.34	2,962.27	525.08	911.70	1,228.18	898.7	1 1,168.34	2,296.55	730.00	0.00	0.00	0.00	20,539.96	82,430.63	19,084.94	-1,508.04	140,877.86

## **Summary of Receipts and Payments**

Balance carried forward at 1st April 2024:

Add total receipts to date:

154,323.95

Less total payments to date:

-140,877.86

Balance:
31,561.61

£

Unity Trust Bank Balance as at 31/12/2024:
13,089.75

-18,471.86

Difference = VAT reclaim not yet in bank

	FINAL		ACCOUNTS
	ACCOUNTS	BUDGET	TO DATE
INCOME	2023/24 £	2024/25 £	2024/25 £
RVBC Precept:	22,692.00	28,341.00	28,341
RVBC S106, concurrent and other grants:	8,566.00	50.00	1,420
HMRC VAT Refunds:	3,196.84	1,673.30	19,841
LCC, rentals, sundry and other grants:	715.57	840.00	2,260
Barrow Action Group:	0.00	0.00	2,200
UKSPF	0.00	0.00	102,461
UK3FF -		30,904.30	
	35,170.41	30,904.30	154,323
EXPENDITURE			
Administration Expenses:	£	£	£
Clerk's salary:	8,278	8,236	8,0
HMRC: Employers Tax and NIC Clerk	2,066	2,224	2,9
Clerk expenses: Home use, milege etc.	726	600	!
Projects Officer Salary	0	1,030	
Project Officer NI and Tax	0	257	
Project Officer Home Useage/Mileage	0	120	
Website and email hosting, software/hardware:	588	800	1,2
General Admin Insurance:	761	850	<u> </u>
General Admin Audit fees and ICO:	240	500	
-			-
General Admin Payroll/Bank Charges	1,174	250	<u> </u>
General Admin Room hire etc:	156	150	1
eneral Admin LALC Subscripton/CCTVMaintenance	701	325	
	14,691	15,342	14,
Amenity Expenses:	£	<u>£</u>	£
General maint and lengthsman.:	383	250	2,3
Car park rental: RVBC	100	100	
Car park - maintenance:	3,910	0	
Playing field - improvements:	0	0	
Playing field - inspections:	75	80	
Playing field - maintenance:	0	100	
Playing field - bin emptying RVBC:	459	500	
Ground maintenance - grass cutting RVBC:	0	500	
Garden maintenance, plants etc.:		1,250	1,:
Amenity cap. spend (benches CCTV, SpIDS etc.):	2,411		1,
<u> </u>	5,280	3,500	
Electric and other:	363	0	
Woodland Path:	0	0	
Old Row - Admin and Legal:	0	0	20,
Old Row - Design and Build:	0	0	82,
	12,982	6,280	106,
Sundry Expenses:	£	£	£
Christmas trees, lights and bunting:	300	250	
Remembrance Sunday - wreath etc:	0	50	
Lifebelt and Defibrillator costs:			
	752	0	-
Other Sundry Expenses: car park lease	961	100	
	2,013	400	!
BAG:	£	£	£
Net Expenditure:	5,814	0.00	
Net Experience.	3,014	0.00	
VAT on Expenses to be Reclaimed:	3,025	0	19,
F			
Table	£ 20.524	£	£
Total Expenditure:	38,524	22,022	140,
SUMMARY:	£	£	£
Income:	35,170	30,904	154,
Expenditure:	(38,524)	(22,022)	140,
	(3,354)	8,882	13,
		0,002	
BALANCE:	£		£
Balance brought forward at 1 April:	21,670	2023/24 balance carried forward	d: 18,
Add acception / loss definit for the coord	(3,354)	2024/25 Balance to date	≘: 13,
Add surplus / less deficit for the year:	(3,334)	202 1/23 Bulance to date	

## Cash Flow Forecast for the period 1st April 2024 to 31st March 2025

							Actual						Forecast		
	INCOME	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
1	RVBC Precept	Precept	28,341.00												28,341.00
2	RV in Bloom	RVBC Grant					50.00								50.00
3	HMRC VAT Return	VAT Repay					1,673.30					18,167.96	8,887.00	26,000.00	54,728.26
4	Concurrent Funding	RVBC Grant						1,370.00							1,370.00
6	S106 Contribution	RVBC Grant													0.00
7	Other Income	Other				40		100.00			1,320.00				1,460.00
8	Other Funding	LCC			800.00										800.00
		UKSPF: VH									102,461.69	45,846.10	45,846.10	45,846.10	240,000.00
		UKSPF: CP				·								51,100.00	51,100.00
		Totals:	28,341.00	0.00	800.00	40.00	1,723.30	1,470.00	0.00	0.00	103,781.69	64,014.06	54,733.10	122,946.10	377,849.26

							Actual						Forecas	t	
	EXPENDITURE	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
20	IT and Easy Websites	Admin. Exp.	56.76	56.76	56.76	56.76	52.80	52.80	52.80	52.80	52.80	52.80	52.80	52.80	649.44
21	BAG Expenditure	BAG													0.00
22	RVBC Payments	Other Exp	682.40						72.50				800.00		1,554.90
23	LALC Subscription	Sundry Exp.	343.71												343.71
24	Accountant and PKF LI	Admin. Exp.		200.00				252.00							452.00
25	Office Consum/Licenses	Admin. Exp.				887.74									887.74
26	Clerk Salary	Staff Costs			2,288.00	818.40	856.14	856.14		1,450.04	855.94	856.14	856.14	856.14	9,693.08
	Project Officer Salary	Staff Costs				343.20	343.20			114.41	114.41	114.41			1,029.63
27	Defribrilator/Lifebelt	Sundry Exp.		50.00											50.00
28	Bank charges	Admin. Exp.			18.00			18.00			18.00			18.00	72.00
29	HMRC Income Tax	Staff Costs	652.73			894.17	85.95	345.56	345.56	393.56	245.16	245.16	200.00	200.00	3,607.85
30	Payroll services	Admin. Exp.	33.30			66.60		73.05	5.40	6.00	6.00	6.00	6.00	11.25	213.60
31	Clerk Expenses	Staff Costs	145.75			196.85		46.75			135.73	16.00	16.00	16.00	573.08
32	Trafford Gard/Amenity etc.	Amenity Exp.	190.40	134.00	259.99	231.96	406.00	70.00		70.00	70.00	70.00	70.00	70.00	1,642.35
33	Insurance	Admin. Exp.												800.00	800.00
34	Room Hire	Admin. Exp.	26.00			28.00	28.00	28.00	28.00	28.00	28.00	28.00			222.00
35	Lengthsman/Other Maint	Grnd Maint	780.00	314.42		227.18	108.00	108.00		304.70	108.00	200.00	108.00	108.00	2,366.30
36	GDPR/Training/Other Subs	Sundry Exp.				80.00									80.00
37	CCTV	Other Exp.			666.00										666.00
38	NPower	Other Exp.												100.00	100.00
39	Other Legal	Admin. Exp.													0.00
40	Playing Fields	Amenity Exp.							99.00						99.00
41	Xmas/Remembrance/other	Sundry Exp.							50.00		250.00				300.00
42	Woodland Path	W/Path													0.00
43	Old Row - Admin.	Old Row	2,180.20		2,329.00	4,773.00	3,660.00	5,174.78	3253.08		2,972.00	2,600.00		2,000.00	28,942.06
44	Old Row - Build	Old Row									97,766.08	53,000.00	53,000.00	53,000.00	256,766.08
45	Old Row - car park	Old Row											2,000.00	61,000.00	63,000.00
		Totals:	5,091.25	755.18	5,617.75	8,603.86	5,540.09	7,025.08	3,906.34	2,419.51	102,622.12	57,188.51	57,108.94	118,232.19	374,110.82

2024/25 FORECAST	£
Forecast Income	377,849
Forecast Expenditure	374,111
Forecast Balance 2024/25	3,738

EOY 2025 FORECAST	£
Balance at 31/12/2024	13,090
Forecast Income - Jan 25-Mar 25	345,475
Forecast Spend - Jan 25-Mar 25	337,571
Balance EOY	20,993
EOY Forecast less BAG Funds	16,961

For reference:

Balance EOY 2023/24 = £18,116

Balance EOY 2023/24 less BAG Funds = £14,083

		2024-2025 - Unity Trust Bank Statements										
DETAILS	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Balance b/forward from 31 March 2023:	18,115.52	41,365.27	35,792.34	27,228.75	23,411.96	17,856.88	13,950.64	13,517.04	13,089.75			
Income 2024/25:	28,341.00	0.00	800.00	40.00	1,723.30	1,470.00	0.00	0.00	121,949.65			
Expenditure 2024/25:	5,091.25	755.18	5,617.75	8,603.59	5540.09	7,025.08	3,906.34	433.50	104,368.31			
Balance :	41,365.27	40,610.09	30,974.59	18,665.16	19,595.17	12,301.80	10,044.30	13,083.54	30,671.09			
Unity Trust Statement Balance:	41,365.27	40,610.09	35,792.34	27,228.75	23,411.96	17,856.88	13,950.64	13,517.04	13,089.75			
Statement Date:	30/04/24	31/05/24	30/06/24	31/07/24	31/08/24	30/09/24	31/10/24	30/11/24	31/12/24	31/01/25	28/02/25	31/03/25

## **BAG Fund - Summary of Expenditure**

**E Total BAG Fund** 10,979.11

Gross Expenditure to 31 March 2023:	660.00	
Gross balance carried forward to April 2023:	10,319.11	

Gross Expenditure April 2023 to 31 March 2024:	6,286.40
Net Expenditure April 2023 to 31 March 2024:	5,813.67
Gross balance carried forward to April 2024:	4,032.71
Gross Expenditure April 2024 to 31 March 2025:	0.00
Net Expenditure April 2024 to 31 March 2025:	0.00
Gross Balance at 18/11/24:	4,032.71

#### Barrow Action Group (ring-fenced donation).

At the 5 December 2022 Council Meeting:

RESOLVED THAT COUNCIL:

Agree to accept the funds as a charitable donation with the following conditions:

- 1. That the donated funds will be ring-fenced, in that they will only be used to improve the parish amenity.
- 2. That suggestions made by the Chair of the Action Group, on how to spend the donated funds will be considered sympathetically by the Council.
- 3. That additional expenses incurred by the Council in the administration of the funds or as a consequence of increasing its revenues will be met from the ring-fenced funds.

The above points were agreed by the two members (including the current Chair of the Barrow Action Group - Karen Heyworth ) who were present at the meeting.



#### For Information

Meeting Date:	13 January 2025			
Title:	Planning Report			
Submitted by:	Clerk and Responsible Financial Officer			

#### 1. Purpose of the report.

To inform members of planning matters since the last meeting that relate to Barrow.

Members are reminded that the weekly and decided lists of planning applications are available to view on the RVBC website: https://www.ribblevalley.gov.uk/weekly lists

Please note the following types of applications are not for consultation and are therefore excluded from the lists below: Agricultural Determinations, Discharge of Conditions, Certificates of Lawfulness, Observations to another authority and Screening Options.

#### 2. Weekly Applications:

List 15 November - None for Barrow

List 22 November - None for Barrow

#### List 29 November – See below

2	/2	^	2	A	10	'n	c	4
J.	ız	u	Z	4	/U	м	o	1

Applications for full consent

**Development Address:** 

DATE VALID: 19/11/2024

Officer:

20 Hawthorn Road Barrow BB7 9EE

Stephen Kilmartin 01200 425111

**Grid Reference** 

373511

Regularisation of partial conversion of a garage to living space and removal of an internal wall. Change of rear

doors to bi-folding doors and a window.

#### List 6 December - See below

3/2024/0498

Applications for full consent

**Development Address:** 

DATE VALID: 22/11/2024

Officer:

Penrhyn Whalley Road Barrow BB7

Stephen Kilmartin 01200 425111

**Development Description:** 

**Development Description:** 

**Grid Reference** 438560

373925

Proposed roof lift and installation of dormers, extensions to front, rear and sides to create five-bedroom, two-storey dwelling, double garage and patio area. Installation of solar

List 13 December - None for Barrow

#### List 20 December - See below

3/2024/0990

Technical Details following Applicat

**Development Address:** 

DATE VALID: 10/12/2024

Barrowbridge House Club Street

Barrow BB7 9AY

Officer: Stephen Kilmartin

01200 425111

**Grid Reference** 

373711 438506

Technical details following permission in principle application (3/2023/0989) for residential development

comprising 4 dwellings.

**Development Description:** 



373237

373779

**Grid Reference** 

**Grid Reference** 

438441

438441

437950

#### 3. Weekly Decisions:

#### List 15 November – See below

3/2024/0773

Applications for full consent

**Development Address:** 

**Decision Date:** 12/11/2024

80 Hawthorn Road Barrow BB7 9EE

Proposed two-storey extension to side.

**Development Description:** 

**Development Description:** 

Officer: **Emily Pickup** 

**Decision Type:** APPROVED WITH CONDITIONS

3/2024/0806 Barrow

Discharge of Conditions

**Development Address:** Decision Date: 22 and 23-25 Old Row Whalley 15/11/2024

Road Barrow BB7 9AZ

Officer: Stephen Kilmartin

APPROVED WITH CONDITIONS **Decision Type:** 

List 22 November - None for Barrow

List 29 November - See below

3/2024/0878 Barrow

Variation of Condition

**Development Address: Decision Date:** Old Row Whalley Road Barrow BB7 28/11/2024

9AZ

Officer: Stephen Kilmartin

APPROVED WITH CONDITIONS **Decision Type:** 

**Grid Reference Development Description:** 373779

Approval of details reserved by condition 3 (sound

insulation) of planning permission 3/2024/0513.

Variation of condition 2 (approved plans - to relocate and increase the motorbike parking provision alongside rearranging the ancillary buildings to allow for more space around substation) of planning permission 3/2023/0153 for the proposed erection of a 66 bed care home (use class C2) for elderly people with associated parking, access,

landscaping and associated ground works, alongside the erection of 3 dwellings (use class C3) following the demolition of nos. 23-25 Old Row.

List 6 December – None for Barrow

List 13 December - See below

3/2024/0894 Barrow

> Application for tree works Development Address:

**Decision Date:** Land rear of 6 and 8 Stonewater

10/12/2024 Close Barrow BB7 9ZU

Officer: David Hewitt

**Decision Type:** APPROVED WITH CONDITIONS **Grid Reference** 

**Development Description:** 373581 437806 Crown lift and selective pruning to T1 Poplar, T2 Alder, T3

Poplar, T4 Alder and T5 to T7 Alder.

List 20 December - See below

3/2024/0961 Whalley

Applications for full consent

Development Address:

**Decision Date:** 18/12/2024

20 Hawthorn Road Barrow BB7 9EE

**Development Description:** 

**Grid Reference** 373511 437884

Regularisation of partial conversion of a garage to living space and removal of an internal wall. Change of rear

doors to bi-folding doors and a window.

Officer: Stephen Kilmartin

**Decision Type:** APPROVED WITH CONDITIONS

4. Members are recommended:

To note the contents of the report and set out any actions relating to the planning matters mentioned.



#### For Information and Decision

Meeting Date:	13 January 2025				
Title:	Old Row, Village Hall				
Submitted by:	Cllr Street				

#### 1. Purpose of the report

To supplement a verbal update at the meeting from Cllr Street, who will seek a further update from the developer prior to the meeting.

#### 2. General progress

The schedule is on track and completion of the current programme is expected to be completed in February, although the weather is affecting roofing and pointing works, so this may slip completion to March 2025. The scaffolding is expected to be largely removed (except for chimney repairs) around 17<sup>th</sup> January 2025.

#### 3. Utilities

We continue to have issues with Utility supplies. Given the fast-moving progress around these issues a verbal update will be provided. However, in summary, we are awaiting lead replacement for the water supply. Gas service requires detailed measurements which we are working through (although a domestic U16 meter is expected to be required). Electricity cannot be connected until scaffolding is removed. ENW are asking for an abortive visit fee since they could not connect due to the scaffolding. However, we are contesting this since it was not expected that they would require access to the main footpath on the main road, rather than to the connection point only, where scaffolding could be bridged and access provided. Since ENW did not require access to the footpath, and licences were in place, we do not see that ENW could gain access and permit as part of the connection.

#### 4. Operations

Cllr Street was advised by Cllr Hore that BPC should move forward now to establish the operational arrangements, in terms of its status and operation. Doing this now would avoid additional costs (such as business rates) and allow for other avenues of funding. It was suggested that Council Officers are engaged regarding the business rate/Charity status and further advice taken from others (including Council Members involved in Village Hall operations) to establish the next steps and timing. Following this it is expected that an extraordinary meeting would cover the actions/decisions required to establish the village hall operation and the budget etc. A report was kindly prepared and submitted by Andrew McHugh to feed into the operational planning process.



#### 5. Members are recommended to:

- 1. Agree that Cllr Street engages with RVBC officers and other Council Members to determine the next steps required and/or considerations needed for operations (status etc).
- 2. Agree that further proposals are developed in the meantime and prior to any further meeting.